

Gisborne Dog Training Club

Position Title: Club President

Role Overview:

The Club President serves as the chief executive officer of the club, providing strategic leadership and oversight to ensure the club fulfils its mission, maintains strong governance, and promotes a positive experience for all members. The President leads meetings, represents the club externally, and supports the work of all club officers and committees.

Key Responsibilities:

- **Leadership & Strategy:**
 - Provide overall leadership and direction for the club.
 - Set the strategic agenda and goals in collaboration with the committee.
 - Ensure club activities align with the mission, vision, and values.
- **Meeting Oversight:**
 - Chair general, committee, and executive meetings.
 - Work with the Secretary to set agendas and ensure timely follow-up on decisions.
 - Provide an annual report to be presented to the AGM
- **Club Management:**
 - Ensure the smooth running of the committee to meet deadlines and deliver on decisions made at meetings
 - Manage people to get tasks completed
 - Delegate tasks and responsibilities as appropriate.
 - Ensure all club activities are compliant with governing rules and policies.
 - Be able to make tough decisions to reflect the GDTC Constitution and values
- **Representation:**
 - Act as the public spokesperson and official representative of the club.
 - Build relationships with partners, sponsors, members, and the wider community.
- **Membership Engagement:**
 - Foster a welcoming, inclusive, and active club culture.
 - Support recruitment, retention, and engagement of members.

- **Conflict Resolution:**
 - Address disputes or concerns among members or officers constructively and fairly.
 - **Succession Planning:**
 - Identify and mentor potential future leaders.
 - Support smooth transitions between leadership roles.
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Qualifications & Skills:

- Strong leadership and interpersonal skills.
- Effective communicator and decision-maker.
- Ability to motivate and manage a diverse team.
- Prior leadership experience (in clubs, nonprofits, or similar settings).
- Understanding of governance, compliance, and organizational planning is a plus.